

## Anders Halvorsen

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**From:** Anders Halvorsen  
**Sent:** Friday, March 04, 2016 2:44 PM  
**To:** Jim Poisant  
**Subject:** WITSA – AIIA Working Lunch March 9th (RSVP)  
**Attachments:** AIIA-WITSA Luncheon\_Mar09'2016\_v2.doc

**Importance:** High

March 4, 2016

**TO:** Members of the World Information Technology and Services Alliance (WITSA)  
**FR:** Dr. Jim Poisant, Secretary General  
**RE:** **WITSA – AIIA Working Lunch March 9<sup>th</sup> (RSVP)**

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Dear Colleagues,

Further to our recent announcements (below) we would like to remind all members participating in Canberra that you are kindly requested to participate in our 12:00-2:00pm Working Lunch with the AIIA Board of Directors next Wednesday, March 9<sup>th</sup>. The working lunch as well as committee meetings on the 9<sup>th</sup> will all take place at the Microsoft offices across the street from the Kurrajong Hotel (where most of us will stay). I am attaching an agenda for the working lunch as well.

Kindly RSVP for the lunch directly to Tim Conway at [tim.conway@c-metrics.com](mailto:tim.conway@c-metrics.com) as well as Anders Halvorsen at [ahalvorsen@witsa.org](mailto:ahalvorsen@witsa.org)

We are looking forward to seeing you in Canberra and wish you safe travels!

Best regards,  
Jim

Wednesday 9 March	12:00-14:00	Working lunch with AIIA BoD	Microsoft offices, 6 National Circuit (this is literally across the street from the Hotel Kurrajong)
Wednesday 9 March	14:00-14:30	WITSA Finance Committee meeting	Brindabella Room, Microsoft offices, 6 National Circuit
Wednesday 9 March	14:30-15:00	WITSA WCIT Program Committee	Brindabella Room, Microsoft offices, 6 National Circuit
Wednesday 9 March	15:00-16:00	WITSA Global Trade Committee meeting	Brindabella Room, Microsoft offices, 6 National Circuit

Wednesday 9 March	16:00-17:30	WITSA Global Policy Action Committee	Brindabella Room, Microsoft offices, 6 National Circuit
Wednesday 9 March	18:00-20:00	Innovation reception Local entrepreneurs and innovators, together with government officials and customers	Canberra Innovation Centre, Level 5, 1 Moore Street (this is a taxi ride from the Hotel Kurrajong)

March 3, 2016

TO: Members of the World Information Technology and Services Alliance (WITSA)  
FR: Dr. Jim Poisant, Secretary General  
RE: **WITSA Canberra Meetings: Important Information**

Dear Colleagues,

We are looking forward to seeing many of you in Canberra next week or to speak with you if you are participating remotely. Please note that a detailed schedule, agendas and meeting documents have been posted at <http://witsa.org/witsa-wp-site/canberra2016/>. This site is continuously updated, so stay tuned! It can also be accessed through our members-only section of our web site at <http://witsa.org/witsa-wp-site/witsa-bod-committee-meetings/>

Below is a summary of the events taking place on March 08-10:

March 08: AIIA Summit (Navigating Privacy and Security) and Dinner: Registration [required](#)  
Note that Chairman Gutierrez is slated to make a keynote at the Dinner and we will also be presenting the WITSA Eminent Persons Awards to [Dr. O'Sullivan and Dr. Percival](#)

March 09: Working lunch with AIIA BOD  
WITSA Finance Committee meeting  
WITSA WCIT Program

Committee

WITSA Global Trade Committee meeting  
WITSA Global Policy Action Committee

Please note that these meetings will take place at the Microsoft offices across the street from Hotel

Kurrajong

Following the committee meetings, you are invited to an "Innovation Reception" with local entrepreneurs and innovators, together with government officials and customers. This event take place at the Canberra Innovation Centre (a taxi ride from the hotel)

There is no registration fee for the luncheon or reception on March 9<sup>th</sup>.

March 10: WITSA Board of Directors meeting

Note: this meeting takes place in the Murdoc Room at Hotel Kurrajong. We are starting promptly at 9:00am and expect to finish early (around 14:15)

For those of you who plan on attending remotely, we have posted instructions for both days at <http://witsa.org/witsa-wp-site/canberra2016/>. **It is particularly important that Directors participate during the Decision Block** at the March 10<sup>th</sup> BOD meeting. This is the 45 minute part of the agenda where important decisions will be made, including the selection of WCIT 2021 host, appointment of a new Director and a new membership application. It will take place from 09:45-10:15am March 10<sup>th</sup> Canberra time. As we are covering many time-zones throughout our membership, we apologize for any inconveniences. Be careful to check the [Decision Block time-zone conversions](#) before connecting remotely. If possible, connect using the web link provided. Note that, depending on which time-zone you are in, the BOD meeting may take place on March 9<sup>th</sup>!

I have been advised that Hotel Kurrajong is located about 8km from the airport. Recommended modes of transportation are taxi or Uber.

We are wishing you safe travels and look forward to seeing you or taking with you soon. The detailed itinerary is provided below as well, for your information.

Best regards,  
Jim

#### Schedule -- WITSA BoD events, CANBERRA, Australia 8-10 March 2016

Date	Time	Activity	Location
Tuesday 8 March	08:00 – 09:00 registration 09:00-17:15 Conference	AIIA Summit: <i><b>Navigating Privacy and Security</b></i> <i><b>(registration necessary to attend)</b></i>	National Convention Centre, 31 Constitution Avenue, (this is a short taxi ride from the Hotel Kurrajong)
Tuesday 8 March	18:00-20:00	AIIA Reception and Dinner <i><b>(registration necessary to attend)</b></i> -Presentation of WITSA Eminent Persons Award; -WITSA Chairman brief speech	Gandel Hall, Australian National Gallery, Parkes Place (this is a short walk towards the Lake from the Hotel Kurrajong) Dress: Business attire
Wednesday 9 March	12:00-14:00	Working lunch with AIIA BoD	Microsoft offices, 6 National Circuit (this is literally across the street from the Hotel Kurrajong)
Wednesday 9 March	14:00-14:30	WITSA Finance Committee meeting	Brindabella Room, Microsoft offices, 6 National Circuit
Wednesday 9 March	14:30-15:00	WITSA WCIT Program Committee	Brindabella Room, Microsoft offices, 6 National Circuit

## Schedule -- WITSA BoD events, CANBERRA, Australia 8-10 March 2016

Wednesday 9 March	15:00-16:00	WITSA Global Trade Committee meeting	Brindabella Room, Microsoft offices, 6 National Circuit
Wednesday 9 March	16:00-17:30	WITSA Global Policy Action Committee	Brindabella Room, Microsoft offices, 6 National Circuit
Wednesday 9 March	18:00-20:00	Innovation reception  Local entrepreneurs and innovators, together with government officials and customers	Canberra Innovation Centre, Level 5, 1 Moore Street  (this is a taxi ride from the Hotel Kurrajong)
Thursday 10 March	0900-16:00	WITSA BoD meeting (includes AIIA Chair, Deputy Chair, CEO, and representative of NZ ICT)	Murdoch Room, Hotel Kurrajong

February 9, 2016

TO: Members of the World Information Technology and Services Alliance (WITSA)  
FR: Dr. Jim Poisant, Secretary General  
RE: **WITSA Canberra BOD Meeting Agenda (RSVP)**

Dear Colleagues,

Further to our previous announcements, please find attached a draft agenda for our March 10 Board of Directors meeting. If you have not already done so, please RSVP regarding your attendance (in person or via remote participation). Directors' participation is particularly important during the Decision Block, where voting on important issues such as the WCIT 2021 host will take place. Call-in details are provided in the attached agenda.

We would also like to remind all members participating in Canberra to register for the AIIA Navigating Privacy and Security Summit and Dinner at a reduced rate via the following link: <https://ti.to/australian-information-industry-association/2016summit/discount/GOVEB>. This is the same rate reserved for AIIA members. All members participating in our March 9-10 Board and Committee meetings are strongly encouraged to participate in the AIIA Summit. Should you have any questions regarding the AIIA event, please contact Angela Sands at [a.sands@aiaa.com.au](mailto:a.sands@aiaa.com.au).

Best regards,  
Anders

January 27, 2016

TO: Members of the World Information Technology and Services Alliance (WITSA)  
FR: Dr. Jim Poisant, Secretary General

RE: **WITSA BOD and Committee Meetings in Canberra & AIIA Summit Registration Code**

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Dear Colleagues,

Further to our previous announcements (below), members are kindly invited to register for the March 8<sup>th</sup> AIIA Navigating Privacy and Security Summit and Dinner at a reduced rate via the following link: <https://ti.to/australian-information-industry-association/2016summit/discount/GOVEB>. This is the same rate reserved for AIIA members. All members participating in our March 9-10 Board and Committee meetings are strongly encouraged to participate in the AIIA Summit. Should you have any questions regarding the AIIA event, please contact Angela Sands at [a.sands@aiia.com.au](mailto:a.sands@aiia.com.au).

If you have not already made your hotel reservations at the Hotel Kurrajong, where the WITSA meetings will take place, please use the following link and booking code:

Link: [Book Now](#)

Code: TH8340749

Website : <https://gc.synxis.com/rez.aspx?hotel=59755&Chain=14687&locale=en-US&promo=TH8340749&arrive=03/07/2016>

Hotel contact:

Chantelle Flaherty | Reservations Coordinator

*Hotel Kurrajong Canberra*

8 National Circuit, Barton ACT 2600

T: + 61 2 6234 4444 | F: + 61 2 6234 4466

BOOK NOW | [TFEhotels.com/kurrajong](http://TFEhotels.com/kurrajong)

Those of you who will need a visa should send an urgent request to Tim Conway at [tim.conway@c-metrics.com](mailto:tim.conway@c-metrics.com) (with a Cc to [crainey@witsa.org](mailto:crainey@witsa.org) and [ahalvorsen@witsa.org](mailto:ahalvorsen@witsa.org)) in order to receive an invitation letter from AIIA (which will also be sent to the relevant embassy). We need the following information for that letter:

- Full Name
- Gender
- Position/Organization
- Nationality
- Passport Number
- Passport Expiry Date
- Address

As a final reminder, if you have not already done so, please be sure to send your RSVP to [crainey@witsa.org](mailto:crainey@witsa.org) and [ahalvorsen@witsa.org](mailto:ahalvorsen@witsa.org) at your earliest opportunity.

Agenda and meetings documents will be circulated shortly.

Looking forward to seeing you in Canberra!

Best regards,

Jim

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January 12, 2016

TO: Members of the World Information Technology and Services Alliance (WITSA)  
FR: Dr. Jim Poisant, Secretary General  
RE: **[Hotel & Venue Update] WITSA BOD and Committee Meetings; March 8-10 [RSVP]**

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Dear Colleagues,

Further to our announcement last week, members are kindly encouraged to make their room reservations at [Hotel Kurrajong](#) (which will also be our meeting venue on March 9-10). It is situated very centrally to the Parliamentary Triangle and across the road from Microsoft, where we are having a working lunch with the AIIA Board on the Wednesday (9th), and within walking distance of the AIIA Summit dinner the previous evening, which is being held at the Australian National Gallery. Accommodation rates (in \$AUD) are:

Classic room – King bed  
\$200.00 – room only  
\$220.00 – including breakfast for one

Heritage room – King bed  
\$240.00 – room only  
\$260.00 – including breakfast for one  
(that's about \$US140-182)

Best Regards,  
Jim

*Dr. James H. Poisant*  
Secretary General

World Information Technology and Services Alliance (WITSA)

*"Fulfilling the Promise of the Digital Age"*



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January 8, 2016

TO: Members of the World Information Technology and Services Alliance (WITSA)  
FR: Dr. Jim Poisant, Secretary General  
RE: **MARK YOUR CALENDARS: Next WITSA BOD and Committee Meetings; March 8-10 [RSVP]**

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Dear Colleagues,

I would like to take this opportunity to wish all you a Happy New Year and I am looking forward to working with you on the many exciting projects we are planning for 2016. As was agreed at our meeting in New Delhi last month, AIIA has kindly agreed to host our next Committee and Board meetings in Canberra, Australia. Our meetings will be held in conjunction with AIIA's March 8<sup>th</sup> "Navigating Privacy and Security Summit" and all participating *members are kindly requested to participate* in this important event as well. The schedule for the Canberra meetings will be as follows:

March 8: AIIA "Navigating Privacy and Security Summit" & Gala Dinner (ref. <https://www.aiia.com.au/events/navigating>)  
March 9: WITSA Committee meetings, joint lunch with the AIIA Board of Directors & Reception  
March 10: WITSA Board of Directors meeting

We are pleased to inform that you will be granted the same preferential rates for the March 8<sup>th</sup> Summit as AIIA members. Information regarding venue and hotel options will be circulated shortly.

Please note that everyone coming to Australia, other than holders of an Australian or New Zealand passport, requires a visa -- see <http://www.border.gov.au/Trav/Visa-1>. The good news is that for many countries (but not all) this is done by the travel agent booking the airfare, or by the traveler via applying for an Electronic Travel Authority (ETA) online -- <http://www.border.gov.au/Trav/Visa-1/601->. However, there are some exceptions, and some BoD members will need to research their position and see what they need using the first link above. Some may need an invitation letter, which AIIA will be happy to provide. Should you require an invitation letter, please contact Tim Conway at [tim.conway@metrics.com](mailto:tim.conway@metrics.com) (with a Cc. to Anders Halvorsen at [ahalvorsen@witsa.org](mailto:ahalvorsen@witsa.org) and Cathryn Rainey at [crainey@witsa.org](mailto:crainey@witsa.org)).

We hope to seeing many of you in Canberra and look forward to receiving your RSVP as soon as possible.

Best regards,  
Anders

Anders Halvorsen  
Vice President, Global Public Policy

## **World Information Technology and Services Alliance (WITSA)**

*"Fulfilling the Promise of the Digital Age"*



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