

## Anders Halvorsen

---

**From:** Anders Halvorsen  
**Sent:** Tuesday, September 6, 2016 7:30 PM  
**To:** Jim Poisant  
**Subject:** Information & Agenda for WITSA GA and BOD meetings 2 in Brasilia [RSVP Required]  
**Attachments:** Master Brazil Agenda October-2016\_BOD\_Agenda\_v5.docx

**Importance:** High

September 6<sup>th</sup>, 2016

TO: Members of the World Information Technology and Services Alliance (WITSA)  
FR: Dr. Jim Poisant, Secretary General  
RE: **Information & Agenda for WITSA GA and BOD meetings 2 in Brasilia [RSVP Required]**

---

Dear Colleagues,

We are pleased to attach the agendas for the October 2<sup>nd</sup> WITSA General Assembly and Board meetings in Brasilia, Brazil. Additional documents and information will be provided very shortly. Committee meetings will take place the preceding day, October 1<sup>st</sup>.

If you are planning on participating in the WITSA meetings and at the WCIT 2016 and have not yet made your hotel arrangements, we are happy to announce that special prices have been negotiated between the Lugre travel agency and many hotels in Brasilia:

<http://www.lugretravel.com.br/eventos/wcit-2016-world-congress-information-technology-brazilbrasilia-03-05-october-2016-english/>

As the WITSA meetings on October 1-2 will take place at the [Royal Tulip Brasilia Alvorada Hotel](#) (a short distance from the WCIT 2016 venue), WITSA members are encouraged to make reservations there. Please contact Ms. Sheila Santos at Lugre directly at [ssantos@lugretravel.com.br](mailto:ssantos@lugretravel.com.br) or [lugre@lugretravel.com.br](mailto:lugre@lugretravel.com.br). Rates include:

- Breakfast included in the rate, when served at the hotel restaurant;
- Check-in from 3pm and check-out until midday;
- Rates valid for the period of the Congress;
- Rates in Brazilian currency (Real);

**Kindly let me know about your participation as soon as possible.**

Further details on our meetings will be circulated as soon as possible.

We are looking forward to seeing you in Brasilia!

Best Regards,  
Jim

*Dr. James H. Poisant*  
Secretary General  
World Information Technology and Services Alliance (WITSA)

*"Fulfilling the Promise of the Digital Age"*



WITSA  
8300 Boone Boulevard  
Suite 450  
Vienna, VA 22182  
United States of  
America

Tel: +1 703 728-4547  
Fax: +1 703 893-1269  
Mobile: +1 703 728-4547  
Email: [jpoisant@witsa.org](mailto:jpoisant@witsa.org)  
URL: [www.witsa.org](http://www.witsa.org)

The contents of this electronic mail are solely intended for the person(s) or organisation to whom it was addressed. It may contain privileged and confidential information. If you are not the intended recipient(s), you are not permitted to copy, distribute or take any action in reference to its contents. If you have received this electronic mail in error please notify the sender and copy the message to [webmaster@witsa.org](mailto:webmaster@witsa.org). Thank you.