

Anders Halvorsen

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Sent: Tuesday, January 09, 2018 11:55 PM
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Subject: [WITSA BOD] Important Documents for Review by Jan. 18th
Attachments: @Master Gantt Chart_v8 Dec 13.xlsx; Master Budget by Month Draft v6.xls; WITSA_2018 BusinessPlan_v7.pptx
Importance: High

January 9, 2017

TO: Members of the World Information Technology and Services Alliance (WITSA)
FR: Dr. Jim Poisant, Secretary General
RE: [WITSA BOD] Important Documents for Review by Jan. 18th

Dear Members of the WITSA Board of Directors:

Once again Happy New Year! I am pleased to provide you with some important documents for your review:

1. 2018 WITSA Business Plan (Approved by WITSA's Chairman and Treasurer)
2. WITSA 2018 Budget (Approved by WITSA's Chairman and Treasurer)
3. Detailed Gantt Chart (Business Plan)

Business Plan-The 2018 Business Plan is provided to you in a relatively new format (PowerPoint slides). In the past, the plan was quite extensive and formatted in a narrative style. The new one should make it much easier to read and comprehend.

2018 Budget-This year's budget is based on fulfilling the Business Plan.

Please note : *The BOD is requested to approve both the 2018 Budget and Business Plan. As the next BOD meeting does not take place until February 18, 2018 in Hyderabad, India you are asked to provide comments either to me or Chairman Chiu NLT January 18th. If we do not hear from you by then it will be assumed that you are in favor and approval both documents.*

Gantt Chart-In order to provide you with the methodology of completing the myriad of tasks and functions necessary to fulfill the Business Plan we are providing you with a detailed Gantt chart that lists tasks, time and responsibilities of all critical as well as dependency functions. This chart is also intended to be used as a KPI tool at the end of 2018.

Your feedback is always welcome. Have a great year! See you in Hyderabad.

Best Regards,
Jim

Dr. James H. Poisant
Secretary General

World Information Technology and Services Alliance (WITSA)
"Fulfilling the Promise of the Digital Age"



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